

**Synopsis of the January 18, 2007 Meeting of the  
Program, Finance and Administration Committee (PFAC) of the  
New York Metropolitan Transportation Council (NYMTC)**

**A. CALL TO ORDER, INTRODUCTIONS AND REMARKS**

1. The meeting was called to order at 1:19 p.m., by Mr. Robert Zerrillo, Director of the Office of Policy and Performance within the New York State Department of Transportation. Mr. Zerrillo introduced himself as the Chairperson of the Program, Finance, and Administration Committee (PFAC). Mr. Zerrillo asked the members to introduce themselves.

Mr. Zerrillo said that the New York State Department of Transportation's (NYSDOT) Statewide Master Plan, "Strategies for a New Age" was available on the NYSDOT website at [www.nysdot.gov](http://www.nysdot.gov). He said that Commissioner Thomas Madison, Jr., was asked by Governor Eliot Spitzer's administration to remain on staff until a new Commissioner of NYSDOT had been appointed. Mr. Zerrillo informed the audience that Mr. Elliot Sander has been appointed as Metropolitan Transportation Authority's Executive Director and Chief Executive Officer. He said that Mr. Sander was known for his work at the New York University Rudin Center and at the Empire State Transportation Alliance, which he helped co-found several years ago. He said that he was pleased to see Mr. Sander back serving as a Principal with the New York Metropolitan Transportation Council and said that Mr. Sander had also been a member of PFAC as the New York City Department of Transportation representative. Mr. Zerrillo said that the PFAC would recognize the service of Mr. Irwin Kessman to PFAC upon his recent retirement.

2. **NYMTC Executive Director's Report**

Mr. Joel Ettinger talked about the 2010 Census and the Local Update of Census Addresses, or LUCA, project. Mr. Ettinger said that the New York City Department of City Planning (NYCDCP) and NYMTC would present the LUCA results to the Census Bureau. He said that taking the proactive step should help address anticipated issues of under counting in the region which would place the region at a disadvantage in terms of federal funding formulas. He said the Census was important and had a major impact not just for transportation but in almost every aspect of urban life. He thanked Mr. Joe Salvo, Mr. Jack Schmidt and Mr. Kevin Olinger of NYCDCP for raising the issue.

Mr. Kevin Olinger said the LUCA was an activity that local jurisdictions undertook before each Census to make sure that all the people in their jurisdiction were being counted and received the Census questionnaire form. He said that it was vital that New York City identified people the Census Bureau would likely miss if the LUCA was not undertaken. Mr. Olinger reported that NYMTC had funded the LUCA in the new work program beginning April, 2007 and said that Westchester County, Rockland County and Putnam County have all expressed interest in participating in the project. Mr. Olinger stressed that time was running out and other agencies

had to decide whether to participate in the LUCA in the near future. He asked that NYMTC restart the 2010 Census Working Group and change its name to the LUCA Working Group for clarity.

Mr. Ettinger then talked about the Regional Commuter Choice Branding Project. He described NYMTC's commitments under the Air Quality Conformity Waiver which followed the 9/11 attacks with regard to transportation demand management in the NYMTC region. Those commitments called for greater integration, increased funding and better marketing. The improved marketing was to include the development of a regional brand for transportation demand management that would clarify the services offered and increase their visibility. Mr. Ettinger reported that the Project Oversight Committee for the branding project continued to finalize the recommendations of branding concepts for PFAC's consideration.

Mr. Ettinger reported that PFAC took action by mail ballot since the last meeting. Resolution #224, Adoption of the Transportation Conformity Determination for the 2005-2030 Regional Transportation Plan and 2006-2010 Transportation Improvement Program, As Amended was adopted unanimously by mail ballot. The new determination related to a series of amendments to Transportation Improvement Program projects which are not exempt under the Clean Air Act. He said that copies of the new determination, the resolution and a list of the amended projects were available at the sign-in table.

Mr. Ettinger announced that the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) issued NYMTC's Certification Report, which fully certified NYMTC, with no conditions, with no corrective actions and with no deficiencies. He said the report was available on the NYMTC website at [www.nymtc.org](http://www.nymtc.org). Mr. Ettinger thanked the NYMTC staff and the members for their hard work that had lead to this positive result of the certification process.

Mr. Robert Griffith of FHWA read a quote from the notice of the availability of the Certification Report written by Mr. Robert Arnold, Division Administrator of FHWA and Ms. Letitia Thompson, Regional Administrator of FTA. The notice stated that NYMTC met the requirements and was in accordance with the laws and regulations of the Federal Aid Program for both FHWA and FTA. Mr. Griffith commended the staff and noted that the last review was done in 1999. Although certification reviews were done on a three year cycle, a waiver was issued for NYMTC because of the events of September 11, 2001.

Mr. Griffith noted that three main themes were raised with recommendations contained in the Certification Report. One theme was the financial plan, which had a July 1, 2007 deadline. Another was coordinating transportation planning in the transportation management area through an agreement between five metropolitan planning organizations in the area, including NYMTC. The agreement should formalize how transportation planning data would be shared and how planning activities would be coordinated across the jurisdictions to address the Federal transportation management area planning requirements. The third was the Congestion Mitigation Air Quality Program, with the recommendation that NYMTC evaluate projects based on air quality benefit more than just their eligibility of air quality. Mr. Griffith said that overall, NYMTC and its staff were doing an excellent job in metropolitan planning and said that NYMTC was becoming a recognized leader within the United States as a Metropolitan Planning Organization.

Mr. Ettinger informed the audience that the Travel Patterns Report, the Transportation Statistical Report and the 2004 Hub Bound Report were available at the sign in table. He said that the theme for NYMTC over the next year would be “The Challenges in Growth in the NYMTC Region”, and said the theme would be the focus topic of the Annual Council Meeting, which would be held on March 15, 2007. He then announced that Ms. Barbara Lynch, NYMTC’s Public Information Officer, would be leaving NYMTC to join the federal government and commended her work.

Ms. Barbara Lynch said that she admired NYMTC and the work they did and enjoyed working with the staff.

**B. PUBLIC PARTICIPATION**

There were no speakers.

**C. ACTION ITEMS**

**1. Accept: November 16, 2006 Meeting Synopsis**

Mr. Zerrillo asked for a motion to accept the November 16, 2006 Meeting Synopsis. A motion was made by Dr. James Yarmus, representing the Mid-Hudson South Transportation Coordinating Committee, and seconded by Mr. Jack Schmidt, representing the New York City Transportation Coordinating Committee. The meeting synopsis was unanimously accepted.

**2. Adopt: Resolution #226 – Recommendation to the Council for the Adoption of the 2007-2008 Unified Planning Work Program**

Mr. Alan Borenstein reported that the Unified Planning Work Program (UPWP) was in its fourth draft as a result of recent comments received and there was a list of changes made from the previous draft included. He said that the UPWP included a Management Summary and the full document was available at the sign-in table and on the NYMTC website at [www.nymtc.org](http://www.nymtc.org). He also said that there was a sign-up list for those who wanted the full document to be sent to them. Mr. Borenstein said that there were 287 projects in the UPWP for the 2007-08 program year, with about \$48 million programmed dollars and \$24 million of new funds. He said the purpose of the resolution was to seek the PFAC’s recommendation of the 2007-2008 UPWP to the Council for final adoption. He thanked the members and staff for putting the document together.

Mr. Zerrillo asked for a motion to adopt Resolution #226, Recommendation to the Council for the Adoption of the 2007-2008 Unified Planning Work Program. A motion was made by Mr. Robert Shinnick, representing the Nassau/Suffolk Transportation Coordinating Committee, and seconded by Mr. John Pilner, representing the Mid-Hudson South Transportation Coordinating Committee. The resolution was unanimously approved.

**3. Adopt: Resolution #227 – Adoption of the No. 7 Subway Line Extension Project into the Fiscally-Constrained Portion of the 2005-2030 Regional Transportation Plan**

Mr. Jan Khan reported that the No. 7 Subway Line Extension Project was in the vision element of the Regional Transportation Plan (RTP) and said that it was a regional significant project

that was already in the regional emissions analysis. Mr. Khan said that the resolution requested adoption of the No. 7 Subway Line Extension Project into the fiscally constrained portion of the RTP. He said the fiscal constrained portion of the RTP would not be affected because this project is to be funded locally.

Mr. Zerrillo asked for a motion to adopt Resolution #227, Adoption of the No. 7 Subway Line Extension Project into the Fiscally-Constrained Portion of the 2005-2030 Regional Transportation Plan. A motion was made by Mr. Samuel Hornick, representing the New York City Transportation Coordinating Committee, and seconded by Mr. Lawrence Berger, representing the Nassau/Suffolk Transportation Coordinating Committee. The resolution was unanimously approved.

**4. Adopt: Resolution #228 – Recognition of Service of Irwin Kessman to the Program, Finance and Administration Committee**

Mr. Borenstein said it was his pleasure to honor the services of Irwin Kessman. He said that Mr. Kessman was the PFAC representative for Federal Transit Administration and had advised and assisted NYMTC in that capacity. Mr. Kessman also represented Nassau County prior to working with the federal government.

Mr. Zerrillo asked for a motion to adopt Resolution #228, Recognition of Service of Irwin Kessman to PFAC. A motion was made by Mr. Lawrence Berger, representing the Nassau/Suffolk Transportation Coordinating Committee, and seconded by Ms. Patricia Chemka, representing the Mid-Hudson South Transportation Coordinating Committee. The resolution was unanimously approved.

**5. Adopt: Resolution #229 – Amendment to the 2006-2007 Unified Planning Work Program to Revise Several Nassau County Projects**

Mr. Stephen Hausch reported that Nassau County needed to amend its portion of the 2006-2007 Unified Planning Work Program and would require the reprogramming of current 2006-2007 funds, but would involve no new funds.

Mr. Zerrillo asked for a motion to adopt Resolution #229, Amendment to the 2006-2007 Unified Planning Work Program to Revise Several Nassau County Projects. A motion was made by Mr. Lawrence Fleischer, representing the Metropolitan Transportation Authority, and seconded by Mr. Robert Shinnick, representing the Nassau/Suffolk Transportation Coordinating Committee. The resolution was unanimously approved.

**D. PRESENTATION**

**“Context Sensitive Solutions” – Mark Stout, New Jersey Department of Transportation**

Mr. Mark Stout congratulated Joel Ettinger and the NYMTC staff on the result of NYMTC’s certification. Mr. Stout then talked about New Jersey Department of Transportation’s (NJDOT) approach to linking land use and transportation. He said that traffic congestion was a serious issue and was the result, at least in part, of the way towns and neighborhoods have developed. He noted that bridge and roadway preservation was a bigger problem than congestion. Mr. Stout talked about New Jersey’s approach to congestion relief, which was called “New Jersey’s Future in Transportation” or NJ FIT. He said the new concept created healthier communities

through a more integrated transportation system and he talked about the principles underlying the program, one being to partner with communities on land use planning. Mr. Stout described several examples of the approach—Route 57 in Warren County, Route 29 in Trenton, Route 322 in Gloucester County, Route 33 in Hamilton, and Route 1 in the Princeton area. Mr. Stout talked about NJDOT’s recent publication, “Mobility & Community Form—A Guide to Linking the Circulation and Land Use Elements of the Municipal Master Plan.” He said planning jointly for mobility and community form shifts the emphasis from the movement of vehicles, people and goods to a broader concern with the quality of people’s lives in a community. Mr. Stout noted that NJDOT did much to bring local communities to the table in planning transportation improvements and the future development that would be supported through interactive planning and a toolkit of design guidelines for local communities. He said that it was noted that Pennsylvania and New Jersey had similar problems and thus developed a “Guidebook for Context Sensitive Solutions in NJ and PA”, which assigned design guidance based on transportation and land use context as well as community involvement and contribution. Mr. Stout indicated that the overall objective of these efforts was to achieve a balance of land use and transportation as well as creating environments in which transit strategies may be effective. The presentation is available on the NYMTC website at [www.nymtc.org](http://www.nymtc.org)

**E. CONFIRMATION OF NYMTC’s ANNUAL MEETING**

Mr. Zerrillo confirmed that the Annual Meeting was scheduled to be held on Thursday, March 15, 2007 at 11:15 a.m., and would be held at the NYMTC office located at 199 Water Street, 22<sup>nd</sup> floor, New York City.

**F. CONFIRMATION OF NEXT PFAC MEETING**

Mr. Zerrillo confirmed that the next meeting of the Program, Finance, and Administration Committee was scheduled to be held on Thursday, April 19, 2007 at 1:15 p.m., and would be held at the NYMTC office located at 199 Water Street, 22<sup>nd</sup> floor, New York City.

**G. ADJOURN**

The meeting was adjourned approximately at 3:20 p.m.

**IN ATTENDANCE**

**Voting Member/Alternates**

Mr. Lawrence Berger, Nassau County  
Mr. Lawrence Fleischer, Metropolitan Transportation Authority  
Ms. Gwen Perlman, NYC Department of Transportation  
Mr. John Pilner, Putnam County  
Ms. Patricia Chemka, Westchester County  
Mr. Samuel Hornick, NYC Department of City Planning  
Mr. Robert Shinnick, Suffolk County  
Dr. James Yarmus, Rockland County  
Mr. Robert Zerrillo, NYS Department of Transportation

**Advisory (non-voting) Members**

Ms. Mary Ameen, North Jersey Transportation Planning Authority  
Ms. Nancy Danzig, Federal Transit Administration  
Mr. Robert Griffith, Federal Highway Administration  
Mr. Lou Venech, Port Authority of New York and New Jersey  
Ms. Melanie Zeman, U.S. Environmental Protection Agency

**NYMTC Council Staff**

Gerry Bogacz	Emma Gaitan	Jaeki Min
Alan Borenstein	Stephen Hausch	Dawn Moore
Chester Cheng	Jan Khan	Gretchen Riederer
Kuo-Ann Chiao	Barbara Lynch	Jean Shanahan
Robert Donohue	Uchenna Madu	Kevin Wolford
Joel Ettinger	Larry McAuliffe	

**OTHERS**

Jochen Albrecht, Hunter College  
Tony Augustin, DMJM Harria  
Richard Backlund, FHWA  
Robert Bamford, Transcom  
Jennifer Cato, The RBA Group  
Yon-Lyan Chu, Parsons  
Kate Finnin-Yeh, NYCDCP  
Lavern George, Citizens for NYC  
Patrick Gerdin, Rockland County  
Tanya Golikova, NYSDOT  
Leon Goodman, Legislative Chair  
Timothy Hogan  
Andrew Hughes, Environmental Defense  
Andy Kamilanis, Dewberry-Goodkind  
Susan Kenna, AARP  
Mark Kolman, Selectively Evolving Environments  
Peter Kremer, Parsons Brinckerhoff  
Mathew Levine, Urbitran  
Kevin Olinger, NYCDC  
Jon Orcutt, TSTC  
Alexis Pernotta, RPA  
John Pavlovich, Edwards & Kelcey  
Heather Richardson, NYCDOT  
Sarah Rios, MTA  
Wiley Schwartz, PPS  
Erik Seims, NYCDCP  
Heather Sporn, NYSDOT

Ellyn Shannon, PCAC  
Bill Shore, Nature Network  
Brian ten Siethoff, Cambridge Systematics, Inc.  
Kate Slevin, Tri-State Trans Campaign  
Gerard Soffian, NYCDOT  
Renee Spath-Espian, NJDOT  
Sara Stein, Parsons Brinckerhoff  
William Stoner, AARP  
Mark Stout, NJDOT  
Bryan Suecto, DMJM Harris  
Adam Zaranka, NYSDOT

The January 18, 2007 meeting synopsis was unanimously accepted by the Program, Finance, and Administration Committee at its April 19, 2007 meeting.

Respectfully Submitted,

*Andrea Miles-Cole*